

Appendix O: Example of the Physician Notification Letter, V1.0

History

Action	Date
V1.0 Submitted to NIEHS IRB	12/21/10
V1.0 Approved by NIEHS IRB	12/27/10
V1.0 Approved by NIH Protocol Services	01/19/11
V2.0 Submitted to NIEHS IRB	08/30/11

SAMPLE LETTER – physician notification of RESULTS

(Version 2.0, 08/30/2011)



A health study for oil spill clean-up workers and volunteers

«TITLE» «PHYSICIAN FIRST» «PHYSICIAN LAST»
«PRACTICE NAME»
«STREET ADDRESS 1»
«STREET ADDRESS 2»
«CITY», «STATE» «ZIP CODE»

«DATE»

Dear «TITLE» «PHYSICIAN LAST»:

Your patient, «TITLE» «PARTICIPANT FIRST» «PARTICIPANT LAST», recently participated in the GuLF STUDY, which is examining the potential short-term and long-term health effects associated with oil spill clean-up activities in the Gulf of Mexico. The study is being conducted by the National Institute of Environmental Health Sciences.

We recently conducted a number of research assessments during a study visit with «TITLE» «PARTICIPANT LAST», which included measurement of body mass index, blood pressure, urinary glucose, «NON-BIOMEDICAL SUBCOHORT: and pulmonary function testing / BIOMEDICAL SUBCOHORT: pulmonary function testing, and complete blood count.» We have shared the results of the assessments with «TITLE» «PARTICIPANT LAST» in the form of the attached report with our findings and recommendations, which included a recommendation to seek your advice about the findings. We have obtained «his/her» consent to share the results with you. Our research assessments revealed clinical abnormalities that may need your attention. Those results are flagged in the attached report.

If you have any questions about the study or «TITLE» «PARTICIPANT LAST» results, please call the study center toll-free at 1-855-NIH-GULF (1-855-644-4853). Our hours are Monday through Saturday (8am – 8pm) and Sunday (11pm – 5pm) Central Time .

Sincerely,

Dale P. Sandler, Ph.D.
GuLF STUDY Principal Investigator
National Institute of Environmental Health Sciences
National Institutes of Health
www.nihgulfstudy.org

Enclosure – Report of Findings for «TITLE» «PARTICIPANT FIRST» «PARTICIPANT LAST»,

«Enclose same report that was sent to the participant.»